

Special Education Needs and Disabilities (SEND) School Calendar - Maricourt Catholic High School

Year	Key Priorities
September – October	<ul style="list-style-type: none"> • Deliver whole school SEND refresher training • Meet with all Y7 SEND students and parents to compile support plans • Reflect on Parental and Student voice and adapt development plan accordingly • Update SEND Information Report / school accessibility plan and other statutory documents • Review school policies on assessment and learning ensuring they conform to SEND code of practice • Ensure pupil SEND provision is recorded accurately for the autumn census • Review and populate provision map with appropriate interventions for all SEND students • Liaise with Disadvantaged Coordinator to plan for support for Students with SEND and PP funding • Deliver SEND training for Initial Teacher trainees and new teachers • Meet with Sefton SEN Inclusion Support (SSENI) and agree work plans for the year • Meet with Senior Leadership Team to review and reflect on SEND progress and targets • SEND Department meeting to reflect and review progress and wellbeing of SEND support (initial meeting share the new academic year CPD programme for Learning Support assistants) • Review post 16 places for those on SEND support last academic year • SEND Open Evening • Ensure SEND agenda item on Curriculum Leaders meetings & Pastoral (Children’s Plan) meetings
November - December	<ul style="list-style-type: none"> • SEND reviews with all Y8-13 SEND students and parents • 1st Parent workshop • Deliver the first of 1st whole school SEND inset according to SEND priorities • SEND Department meeting to reflect and review progress and wellbeing of SEND support • Meet with SEND governor • High Needs Funding reviews and EHCP reviews updates to local authorities • Support whole school plans for anti-bullying week • Attend Y7 & Y11 parents evening to offer additional SEND meeting
January – February	<ul style="list-style-type: none"> • Review provision map and reflect on the progress made by students on roll to ensure that progress across a range of subjects is close to or improving towards that of other pupils with the same starting points • SEND Department meeting to reflect and review progress and wellbeing of SEND support • Meet with Careers Coordinator to ensure all Y10 SEND support students have appropriate work placements and Y11 have all secured an offer post 16 • Attend Y9 parents evening to offer additional SEND meeting
February – April	<ul style="list-style-type: none"> • Attend transition meeting within the Local Authority • Meet with Business manager to agree service level agreements with Sefton for the next financial year

	<ul style="list-style-type: none"> • Deliver the second of x3 whole school SEND inset according to SEND priorities • Review provision map and reflect on the progress made by students on roll to ensure that progress across a range of subjects is close to or improving towards that of other pupils with the same starting points • SEND Department meeting to reflect and review progress and wellbeing of SEND support • Meet with SEND governor • High Needs Funding reviews and EHCP reviews updates to local authorities • Attend Y8 & Y10 parents evening to offer additional SEND meeting
May-June	<ul style="list-style-type: none"> • Deliver the third of x3 whole school SEND inset according to SEND priorities – audit teaching staff SEND knowledge and skills • Evaluate the impact of insets via impact reports on Blue Sky • Support staff and feeder schools and attend transition meetings for vulnerable students in Y6 • SEND Department meeting to reflect and review progress and wellbeing of SEND support • Produce annual SEND report for governors
June-July	<ul style="list-style-type: none"> • Remind teachers to reflect and set new targets for all SEND support students for the new academic year • Deliver SEND training for new teachers • Review provision map and reflect on the progress made by students on roll to ensure that progress across a range of subjects is close to or improving towards that of other pupils with the same starting points • Complete Self Evaluation of SEND department and compile a Developmental Plan – to share with Senior Leadership Team • Meet with all Y7 - Y13 SEND students and parents to review progress and update support plans – complete analysis of parents and pupil feedback • Agree with parents / students and Progress Leaders changes to SEND support / Monitoring registers • SEND Department meeting to reflect and review progress and wellbeing of SEND support • Attend transition meetings for vulnerable students in Y6 • Support Y6 transition day with targeted support for vulnerable students • Complete High Needs Funding Reviews and new applications • Attend annual NASEN Conference
August	<ul style="list-style-type: none"> • Transfer information and update support plans from end of year reports Years 8-11 • Update SEND register and Monitoring register - to include new Year 7 key information • Prepare SEND refresher inset for first day back • Consider what wider services could support our school community