



# MARICOURT CATHOLIC HIGH SCHOOL

Hall Lane, Maghull, Liverpool. L31 3DZ  
Telephone: 0151 330 3366 Fax: 0151 284 6631  
Headteacher: Mr. J. Mangan. BSc (Hons) BA NPQH

Dear Parent/Carer and student,

Please see below guidance and expectations for pupils whilst working remotely at home.

Parents are responsible for:

- Ensuring their child is available to learn remotely during the school day (see Pupil Remote Learning Policy)
- Ensuring that the schoolwork set is completed on time and to the best of their child's ability
- Reporting any technical issues to the school as soon as possible. This includes no access to a computer/device and/or the internet ([ithelpline@maricourt.net](mailto:ithelpline@maricourt.net) or 0151 330 3366)
- Ensuring that their child always has access to remote learning material during the school day
- Ensuring their child uses the equipment and technology used for remote learning as intended
- Pupils who are unwell are not expected to be present for remote working until they are well enough to do so. Parents should inform the attendance office no later than 8:50am if their child is unwell. The school will monitor absence and lateness in line with the Attendance and Absence Policy

Pupils are responsible for;

- Ensuring they are available to learn remotely during the normal school day and that they follow their school timetable.
- Following the SMHW and MS Teams guidance to access the work/lessons that have been set
- Ensuring that their schoolwork is completed on time and to the best of their ability. If remote learning is not completed, pupils will be expected to attend after school catch up on their return to school until all work is up to date
- Reporting any technical issues as soon as possible ([ithelpline@maricourt.net](mailto:ithelpline@maricourt.net))
- Ensuring they have access to remote learning material and notifying a responsible adult if they do not have access
- Notifying a responsible adult if they are feeling unwell or are unable to complete the schoolwork they have been set.
- Ensuring they use any equipment and technology for remote learning as intended
- Adhering to the Behavioural Policy at all times
- Reporting any safeguarding concerns immediately (0151 330 3366)

Yours Sincerely

Mrs J Mills  
Assistant Headteacher

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