

A separate Pupil Premium Programme happens alongside this for PP students- (See Pupil premium in publications)

A list of Talks for each year group is maintained on a separate document. A log of talks attended is kept for each student.

One off events also happen throughout the year depending on what is on offer locally

Enterprise and Employability Map is also in addition to this



Summary of provision

Target group	Careers and work-related education activities including financial capability, enterprise and employability	Time of Year
Year 7	<p><u>Internal Provision</u> As part of the PSHEE Programme the following are delivered: Assembly- Future jobs- research tips- Local Labour Market Kudos Workshop- skills career matching software National Careers Service workshop Russell Group Universities (Extension activity) Stereotyping in Employment activity</p> <p>Enterprise and Employability topic- reviewing Teamwork and enterprise skills</p> <p>Assembly- School Leaver programmes, top 100 employers, Top 50 Universities, Apprenticeships and degrees</p> <p>One to one Careers advice on request</p> <p><u>External Provision</u> Maths at work Aintree Racecourse- employer engagement</p> <p>Meet the Professionals Workshops- A range of alumni</p> <p>Meet the Professionals event- Using 15-20 Alumni- selection of students.</p> <p>Year 7- selection of students attend a higher Education talk with UCLAN</p>	<p>Autumn Term Spring Term- PSHE programme</p> <p>Summer Term</p> <p>Spring Term</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Autumn Term</p> <p>Autumn Term</p>

	Year 7- The whole year group attend a University Visit at IM Marsh.	Summer Term
	Year 7- Big Bang Event (Selection of students)	Summer Term
Year 8	<p><u>Internal Provision</u></p> <p>Assembly- Future jobs- research tips- Local Labour Market</p> <p>Autumn Term</p> <p>As part of the PSHEE Programme the following are delivered: Post 16 opportunities- academic, vocational and apprenticeships.</p> <p>Spring Term</p> <p>Enterprise and Employability topic- reviewing Teamwork and enterprise skills</p> <p>Summer Term</p> <p>Skills and qualities -matching to occupations</p> <p>Ongoing</p> <p>One to one impartial CIAG advice and Guidance with Careers Advisor.</p> <p>Spring Term</p> <p>Assembly- School Leaver programmes, top 100 employers, Top 50 Universities, Apprenticeships and degrees</p> <p><u>External Provision</u></p> <p>CIAG- presence at parents evening</p> <p>Spring Term</p> <p>Aintree Racecourse Enterprise day- employer engagement</p> <p>Spring Term- Jan- Mar</p> <p>Meet the Professionals workshops- Using 15-20 Alumni</p> <p>Ongoing</p> <p>Liverpool Hope University- University Life and University courses</p> <p>October/Summer</p> <p>Job Centre Plus- Assembly – local labour market</p> <p>March</p>	

	<p>Campus and Russell University visit- selection of 40 students</p> <p>Whole year group have a 2 hour workshop with Liverpool Hope University</p> <p>Year 8- Big Bang Event (Selection of students)</p>	<p>June</p> <p>Summer</p> <p>Summer</p>
Year 9	<p><u>Internal Provision</u></p> <p>Careers lessons once per fortnight- Topics include- Self Awareness</p> <p>Stereotyping- Equal Opportunities Laws</p> <p>Decision Making</p> <p>Opportunity Awareness- Kudos and National Careers Service Research.</p> <p>Transition- Money Management, responsible lenders and Payslips.</p> <p>Options process- Options evening, Packs, presentations, One to one impartial CIAG advice and Guidance with Careers Advisor.</p> <p>Assembly- Future jobs- research tips- Local Labour Market</p> <p>Enterprise and Employability topic- reviewing Teamwork and enterprise skills</p>	<p>Autumn Term</p> <p>Autumn Term</p> <p>Spring Term</p> <p>Spring Term</p> <p>Summer Term</p> <p>Autumn/Spring Term- Jan- March</p> <p>Autumn Term</p> <p>Summer Term</p>

	<p>Assembly- School Leaver programmes, top 100 employers, Top 50 Universities, Apprenticeships and degrees</p> <p><u>External Provision</u></p> <p>15 students attend an Oxford and Cambridge workshop</p> <p>UCLAN University Workshop- University Life, design your own University.</p> <p>JMU Workshop- University Life, Mini me activity (my aspirations)</p> <p>Aintree Racecourse personnel- workshops on Local Careers available in the local area and how the Racecourse provides a wide range of jobs.</p> <p>Hope University – money matters workshop- budgeting in higher education.</p> <p>Meet the Professionals workshops- Using 15-20 Alumni Selected students</p> <p>Matthew from KPMG runs a workshop on employability Skills and expectations in the work place</p> <p>All students have access to the annual Careers Convention attended by over 70 employers, HE, FE, Apprenticeship and training providers which gives advice and guidance on post 16 & post 18 opportunities.</p>	<p>Spring Term- Jan- Mar</p> <p>Autumn Term- Sep- Nov</p> <p>Autumn Term- Sep- Nov</p> <p>Spring Term- Jan- Mar</p> <p>Autumn Term- November</p> <p>Spring Term- Jan- Mar</p> <p>Ongoing</p> <p>Autumn Term</p> <p>Autumn Term</p>
--	--	--

	<p>Young Enterprise- Learn to Earn programme</p> <p>A selection of Year 10 students attend a Push talk/workshop based on soft skills and employability</p> <p>Mad Science Workshop- focus on STEM Careers</p> <p>Armed forces- Numeracy and Careers focused</p> <p>Business Mentor Programme lead by Elevate and the Liverpool City Region Careers Hub.</p> <p>STEM Meet the professionals event (6 separate sessions- some Alumni)</p>	<p>Summer Term</p> <p>Spring Term</p> <p>Summer</p> <p>Summer</p> <p>On going</p> <p>Autumn</p>
Year 10	<p><u>Internal Provision</u></p> <p>PSHE Programme provides work experience preparation covering- Health & Safety in the work place, employability skills, Equal opportunities.</p> <p>Assembly- Future jobs- research tips- Local Labour Market</p> <p>Assembly-finding a suitable work experience placement</p> <p>Assembly-preparing for work experience and a de-brief after work experience (CV enhancement).</p> <p>One to one impartial CIAG advice and Guidance with Careers Advisor- including attendance at Parents evenings.</p>	<p>Spring Term</p> <p>Autumn Term</p> <p>Autumn Term</p> <p>Summer Term</p> <p>Ongoing</p>

Assembly- School Leaver programmes, top 100 employers, Top 50 Universities, Apprenticeships and degrees	Spring Term
<u>External Provision</u> 15 students attend an Oxford and Cambridge workshop	Autumn Term
All students conduct a two week work experience placement- supported by Elevate.	Summer Term
All students have access to a Careers fair which gives advice and guidance on post 16 & post 18 opportunities.	Summer Term
Aintree Racecourse Enterprise day- employer engagement. Also offer two work experience placements with an open recruitment following a recruitment process- interviews and letter of application	Autumn Term
Unlocking Potential programme, aspirations, motivation and mentoring- Careers Connect	Ongoing
Alumni visits-e.g Engineering, construction, Armed Forces and Creative and Media Industries	Ongoing
Meet the Professionals workshops- Using 15-20 Alumni Selected students	Ongoing
Matthew from KPMG runs a workshop on employability Skills and expectations on the work place (PP students prior	Summer Term

	<p>to work experience)</p> <p>Job Centre Plus- work experience de-brief- CV enhancement</p> <p>A selection of Year 10 Business Studies students</p> <p>A selection of Year 10 students attend a Push talk/workshop based on soft skills and employability.</p>	<p>Summer Term</p> <p>Spring Term</p> <p>Spring Term</p>
Year 11	<p><u>Internal Provision</u> As part of the school PSHEE programme the following are delivered:</p> <p>Post 16 options Letters of application CV workshop Interview techniques workshop Labour market workshop National Careers Service research- job profiles</p> <p>Open Day information and vacancy updates</p> <p>Sixth-form Open evening</p> <p>Each year 11 student is also interviewed by a member of SLT to discuss their post 16 options.</p> <p>One to one impartial CIAG advice and Guidance with Careers Advisor- including attendance at Parents evenings.</p>	<p>Autumn Term</p> <p>Ongoing</p> <p>Autumn Term-January</p> <p>Spring Term</p> <p>Ongoing</p>

	<p>Assembly- Future jobs- research tips- Local Labour Market</p> <p>Assembly- School Leaver programmes, top 100 employers, Top 50 Universities, Apprenticeships and degrees</p> <p><u>External Provision</u> 15 students attend an Oxford and Cambridge workshop</p> <p>Elevate deliver an application form workshop</p> <p>Elevate organises practice interviews with a local employer, which includes a personal debrief session</p> <p>All students have access to the annual Careers Convention attended by over 70 employers, HE, FE, Apprenticeship and training providers which gives advice and guidance on post 16 & post 18 opportunities.</p> <p>A local training provider deliver an apprenticeships presentation to the whole year group- then focuses on a tailored group with a specific workshop. (Apprenticeship Hub)</p> <p>External providers offer tailored talks to interested students. Areas include: Sport Law Business Medicine</p>	<p>Autumn Term</p> <p>Spring Term</p> <p>Autumn Term Autumn Term- September</p> <p>Autumn Term- October</p> <p>Autumn Term-November</p> <p>Spring Term- February</p> <p>Ongoing</p>
--	---	--

	<p>Engineering Hair dressing Colleges Armed Forces Those areas in demand- changes each year</p> <p>Unlocking Potential programme, aspirations, motivation and mentoring- Careers Connect</p> <p>STEM workshops- Science & Maths</p> <p>Meet the Professionals workshops- Using 15-20 Alumni Selected students</p>	<p>Ongoing</p> <p>On-going</p> <p>On-going</p>
Year 12	<p><u>Internal Provision</u> As part of the school Enrichment programme the following are delivered: Employability skills- skills, qualities, strengths and weaknesses and shortlisting Kudos- Career matching Software National Careers Service Research Target Careers</p> <p>Work experience Assemblies- Finding a suitable placement, Health and Safety at work and CV enhancement.</p> <p>CV enhancement- enrichment activities- Teachers of Tomorrow, Mandarin, Sports Leaders Level 3, App development, CISI (Programme of workshops change</p>	<p>Autumn Term</p> <p>Autumn Term</p> <p>Autumn and spring Term</p>

annually)	
Organisation of a six week work experience placement	Autumn Term
Open Day information and vacancy updates	Ongoing
One to one impartial CIAG advice and Guidance with Careers Advisor- including attendance at Parents evenings.	Ongoing
<u>External Provision</u>	
15 students attend an Oxford and Cambridge workshops	Autumn Term
Work experience Six week placement	Ongoing
Selling yourself (Push Talk) Finance and Budgeting(Push Talk)	Autumn Term
All students have access to the annual Careers Convention attended by over 70 employers, HE, FE, Apprenticeship and training providers which gives advice and guidance on post 16 & post 18 opportunities.	Autumn Term
Enterprise workshop-delivered by Edgehill University	Spring Term
Post 18 options- Careers Crowd (Every couple of years)	Autumn Term
Opportunities for one to one impartial CIAG advice and Guidance with Careers Advisor- including attendance at Parents evenings.	Ongoing

	Higher Education talk delivered by Head of Sixth form and Careers Advisor delivering up to date information form Local Universities.	Summer Term
	Higher Education Conference	Summer Term
	Additional Careers Fair-Echo Arena Convention Centre	Spring Term
	UCAS workshops	Summer Term
	Writing personal Statements- delivered by JMU.	Summer Term
	Aintree hospital volunteer programme (Health and Social Care Students)	Ongoing
	Apprenticeship Skills show-Echo Arena Conference Centre. Additional External providers do tailored talks depending on area of interest.	Summer On Going
	Apprenticeship Hub- deliver a presentation on Apprenticeship opportunities	Summer Term
Year 13	<u>Internal Provision</u>	
	Organisation of a work experience placement upon request- if related to chosen career area	Ongoing
	Open Day information and vacancy updates	Ongoing

One to one impartial CIAG advice and Guidance with Careers Advisor- including attendance at Parents evenings.	Ongoing
Interview preparation Session	Autumn Term
<u>External Provision</u>	
15 students attend an Oxford and Cambridge workshop	Autumn Term
Work experience Six week placement upon request	Ongoing
Aintree hospital volunteer programme (Health and Social Care Students)	Ongoing
Practice interviews with a local employer, which includes a personal debrief session- chosen career/industry area.	Autumn Term- November
All students have access to the annual Careers Convention attended by over 70 employers, HE, FE, Apprenticeship and training providers which gives advice and guidance on post post 18 opportunities.	Autumn Term- November
Opportunities for one to one impartial CIAG advice and Guidance with Careers Advisor- including attendance at Parents evenings.	Ongoing
UCAS workshops	Autumn Term
Open Days	Ongoing
External providers offer tailored talks to interested students.	Ongoing

	<p>(flexible each year) Areas include: Fashion and Merchandising Nursing Finance Medicine Engineering</p> <p>Student Finance England deliver a student finance talk</p> <p>Invited to annual networking events at the Echo Arena Conference Centre.</p> <p>National Careers Service deliver a session on Local Labour Market information</p> <p>Apprenticeship Hub- deliver a workshop on Apprenticeship opportunities post UCAS deadline.</p>	<p>Autumn Term</p> <p>Autumn Term</p> <p>Autumn Term</p> <p>Spring Term</p>
--	---	---

As part of the shaping futures Project we also follow a calendar of events

Study skills workshops	<i>Support students with understanding different study skills, how to revise, and how to make revision more effective. This can be generic or subject specific.</i>	60 yr 12s assembly	June
How to choose a University course	<i>Support for students choosing a University course including what to consider and where to access further information.</i>	All year 12 students (approx. 100) Before the Higher Ed fair the following week)	June

How to get the most out of open days	<i>A session for students to support them in understanding the role of open days and how to use open days in making a University choice.</i>	All year 12 students (approx. 100) Before the Higher Ed fair the following week)	June
Science Day	10 year 10 students will be participating in a Science Day at Liverpool University to find out about courses and Careers in Science.	Selection of year 10 students	June
Humanities Day	<i>10 year 10 students will be participating in a Humanities Day at Liverpool University to find out about courses and Careers in Science.</i>	Selection of year 10 students	June
Making the most of work experience	<i>A session exploring the value of work experience. How to improve transferable skills and how work experience can be linked and used in HE.</i>	Whole of year 10 (240) Whole of year 12 (110)	June Sep
Big Bang STEM Event	HE zone Sponsorship at 2017 and 2018 Big Bang NW event Delivery of a number of Big Bang @ events in local schools/colleges A STEM event for school children enabling them to discover STEM based careers in their local area via fun interactive activities.	75 Year 7 Students	July
Introduction to University	<i>A broad overview of studying at University, courses available and the differences between going to school and attending University.</i>	Year 11 assembly 20 minutes	Sep
Making the right post 16 choices	<i>Support for students in making their post 16 decisions considering educational pathways, facilitating subjects and the differences between qualifications e.g. A-Levels vs BTEC.</i>	Sixthform taster day for year 11s- stall Year 9-13- all	November
Liverpool city region healthcare	<i>A skills show for students in years 10-12, highlighting the variety of healthcare careers available and different pathways</i>	Years 10, 11 & 12	December

skills show	<i>in to these careers.</i>		
Making the right KS4 option choices	<i>Supporting KS3 students with their GCSE option choices. Helping them understand what to consider, exploring popular pathways and how this links to later careers choices.</i>	Year 9 assembly just before the options process starts (whole year group – 220)	January
One to one tutorials	<i>Post 16 and post 18 guidance interviews- suitable routes, courses and entry requirements.</i>	Years 11-13	On going
Careers Connect	<i>Guidance interviews for selected students</i>	Years 11-13	Summer
	<i>Resilience training</i>	Year 9 students	Summer
Young Enterprise	<i>Learn to Earn programme</i>	Year 9	Summer

With our Enterprise Adviser Matthew Baddley from KPMG we run the following schedule

Year	Date	Activity
12	October	Importance of work experience
10-13	November	Apprenticeship and graduate opportunities-
13	November	Mock interviews- Careers in finance.
12	January	Enrichment- day in the life of an auditor
10	June	Work experience talk- expectations in the work place
9	October whole year group	Expectations of employees Employability skills Importance of Maths and IT
7-11	January	Careers in Finance and Accountancy- working at KPMG

With Aintree Racecourse and Racing to schools we run the following employability and enterprise programme

Year Group	Numbers	Resources/Activity Outline	Dates
Year 7	200	<p>Maths at work Day Visit to Aintree Racecourse</p>	Summer Term
Year 8	240	<p>Enterprise/ Marketing activity- Activity designed for teams of around 5. <u>Skills to be developed:</u> Teamwork Creativity Leadership Communication Presentation Usually consists of giving a brief for the students to create an idea in a team- think of- times activities help maintain pace. Newspaper Day- what happens next? Literacy focus. Target audience How to promote Price Product Followed by a group presentation- a small prize usually goes down well.</p>	Summer Term
Year 9	250 ish	<p><u>Workshop Aim</u></p> <ul style="list-style-type: none"> • Aspirations- journey of the presenter • Starter- what jobs are at the racecourse- students will probably only focus on the obvious ones. • Wide range of careers available at the Racecourse/ diverse number of roles needed for National Day). • Group activity – who can come up with the most. • Then open their eyes to the different diverse Careers. • Fun facts quiz- True or False, nearest number etc. • Students to decide on their preferred roles of those discussed. 	Autumn Term

Year 10	240- Business, Art and Computing students	<p>Enterprise/ Marketing activity- Activity designed for teams of around 5.</p> <p><u>Skills to be developed:</u> Teamwork Creativity Leadership Communication Presentation</p> <p>Usually consists of giving a brief for the students to create an idea in a team- think of- times activities help maintain pace Target audience How to promote Price Product</p> <p>Followed by a group presentation- discussed prize- design the front cover or get a school advert of some sort in the race card book.. Focused on the Chaser Event Dec</p> <p>Allocation of roles: Director, Marketing, HR, Finance, Operations</p> <p>Present idea in teams at the end.</p>	Autumn Term
Year 10	Approx 10-20	Produce job adverts for a range of areas Students apply- via CV or application form Students meet with mentor to discuss development (or group activity for approx 1 hour) Students experience an interview with some employer feedback Maybe 4 work experience placements	Autumn Term
Year 11-13	450	Promotional material brought to the Careers Convention. Pre information sent to head of Careers of what will be covered on the stand e.g stables, marketing, hospitality, Catering so this can be forwarded to the students so they can plan their visit in advance. On the day staff need to give advice and guidance on how to get into different Career paths, employability skills, volunteering they should be involved in etc.	Autumn Term

We run the following programme of activities with Everton in the Community

	Cohorts/Numbers	Activity/Programme	Date
Year 7	Up to 3 x groups of 12	EITC Enterprise Programme with a particular focus on building confidence and resilience to enable students to make the transition from primary school into secondary school a more enjoyable process.	Autumn Term x 1 Spring Term x 1 Summer Term x 1
Year 9	Up to 3 x groups of 12	EITC Enterprise Programme for disadvantaged students, this programme look at building core entrepreneurial skills; leadership, resilience, confidence, initiative, creativity, financial literacy and team work. The 12 week programme includes visits to Goodison Park at the start and in the middle of the course culminating in a celebration event on the final visit when students present their business ideas to a judging panel.	Autumn Term x 1 Spring Term x 1 Summer Term x 1
Year 10		<p>EITC Community Action Project: A new project for 2018 involves small groups of Year 10 and 11 students who are at risk of leaving school or not sitting exams. The project focuses on a central renovation project within school as well as a number of sessions focused on PSHEE and Careers related topics.</p> <p>Premier League Enterprise Challenge is opened up to all students in Year 10 but mainly sees Business Studies students or students who have taken part in the Enterprise Programme in previous years take part. This challenge involves a team of 5 students competing against other local schools for the chance to represent EFC at regional and national heats in an Enterprise challenge set by the Premier League. Students must present a business proposal to a judging panel at Goodison Park before making it to the next round.</p> <p>Rovio Enterprise Challenge takes place with the club's shirt sleeve sponsor and involves a creative task where students get the chance to work with specialists from Rovio's design department. Students have to present their ideas to a panel of specialists from EFC and Rovio.</p>	Autumn Term x 1 Spring Term x 1 Autumn Term Summer Term
Year 11		EITC Community Action Project: A new project for 2018 involves small groups of Year 10 and 11 students who are at risk of leaving school or not sitting exams. The project focuses on a central renovation project within school as well as a number of sessions focused on PSHEE and Careers related topics.	