



4th March 2019

Dear Parent(s)/Carer(s)

Parent Governor Vacancy

A vacancy has arisen for a parent governor on our governing board. In the case of elected parents, this helps to ensure that boards stay accessible and connected to the community they serve and that there is always a diverse range of perspectives around the table to support robust decision making.

The governing board is asking for nominations from people with parental responsibility for a child at the school. If more than one nomination is received, then a ballot will be held.

The governing board is responsible for both the conduct of the school and for promoting high standards. The governing board carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance. The governing board of our school is made up of Parent governors, Staff governors, Foundation governors, Local Authority governors and Co-opted governors.

Before you decide to stand you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the governing board. Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards. The term of office is four years.

Our governing board expects governors to:

- attend a termly meeting of the full governing board
- sit on a committee and attend the meetings which are usually once a term
- visit the school formally for monitoring purposes as a Link Governor
- commit to attend training courses, perform additional research as required and take part in monitoring.

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In return, our governing board commits to:

- provide you with a structured induction
- provide access to quality training via Sefton Governors termly programme.
- provide you with support from an experienced governing board

If you would like to find out more about how you can contribute to governance at our school, please email the Clerk to Governors, Mrs Pritchard, on pritchardm@maricourt.net with your contact details. You might also like to look at the information for prospective governors on the Department for Education website: <https://www.gov.uk/government/get-involved/take-part/volunteer-as-a-school-governor>

Please note that for the protection of children all governor appointments are subject to a vetting process and identity check.

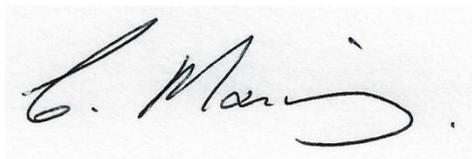
If you would like to put yourself forward as a candidate, please complete and return the attached documents to Mrs Pritchard, by Monday 18th March. Your nomination should be accompanied by a short personal statement which should include:

- evidence of the extent to which you possess the skills and experience the governing board desires;
- your commitment to undertake training to acquire or develop the skills to be an effective governor;
- if seeking re-election, details of your contribution to the work of the governing board during your previous term of office; and
- how you plan to contribute to the future work of the governing board.

If it is necessary for there to be an election, I will contact you to let you know about the arrangements.

If there are more nominations than vacancies, an election will be held and you will be sent a voting paper on Monday 25th March. You may return the ballot paper either via your child or by post.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L. Marj', is written on a light-colored rectangular background.

Chair of Governors

Enclosed: Nomination form, Eligibility Self Declaration Form